



**Republic of the Philippines
City of Bago
Office of the Sangguniang Panlungsod**

ORDINANCE NO. 20-08

AN ORDINANCE CREATING DIFFERENT OFFICES AND PLANTILLA POSITIONS IN THE CITY GOVERNMENT OF BAGO AND PROVIDING FUNDS THEREFOR.

WHEREAS, Section 78 of republic Act 7160 otherwise known as the Local Government Code of 1991 provides that "Every local government shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, as mandated by the Local Government Code and City Ordinance 11-02 as amended, otherwise known as the City Environment Code, the City Environment Management Office needs to be created with corresponding plantilla positions;

WHEREAS, in the exercise of local autonomy and in recognition of the vast expanse of human resource management services in the local government, there is a need to create the Human Resource Management Office as a new department of the local government with corresponding plantilla positions; and

WHEREAS, due to the expanding personnel requirements of other offices, there is a need to create additional positions to ensure efficient and effective delivery of services to the constituency.

NOW THEREFORE, on motion of SP Member Jozsef Mark Dexter m. Somcio, unanimously seconded by SP Members present

Be it ordained by the Sangguniang Panlungsod of the City of Bago, that:

SECTION I. Creation of Offices. The following Offices are hereby created as additional departments in the City Government of Bago:

- a. City Human Resource Management Office, and
- b. City Environment Management Office.

SECTION 2. Creation of Positions. The following positions are hereby created under these respective offices as follows:

a. City Human Resource Management Office

Position Title	Salary Grade
City Gov't. Department Head I (City Human Resource Management Officer) (1)	G-25

b. City Environment Management Office

Position Title	Salary Grade
City Environment & Natural Resources Officer I (1)	G-25
Environmental Management Specialist I (1)	G-11

c. Office of the City Veterinarian

Position Title	Salary Grade
Veterinarian I (1)	G-13

d. City Health Office:

Position Title	Salary Grade
Nurse VI (1)	G-22
Medical Technologist III (1)	G-18
Medical Technologist II (2)	G-15
Medical Officer IV (1)	G-23

e. Bago City Hospital

Position Title	Salary Grade
Administrative Officer III (1)	G-18
Records Officer II (1)	G-14
Nurse VI (1)	G-22
Nurse II (2)	G-15
Medical Technologist III (1)	G-18
Medical Technologist II (3)	G-15
Pharmacist II (1)	G-15
Radiologic Technologist I (1)	G-11
Medical Equipment Technician II (1)	G-8
Medical Equipment Technician III (1)	G-11
Medical Officer IV (1)	G-23

f. City Social Welfare & Development Office

Position Title	Salary Grade
Social Welfare Officer IV (1)	G-22
Social Welfare Officer II (1)	-G-15

g. City Mayor's Office

Position Title	Salary Grade
Clerk I (Admin Section) (1)	G-3
Clerk I (PIO Section) (1)	-G-3

h. City Engineer's Office

Position Title	Salary Grade
Engineer IV (1)	G-22

i. Bago City College

Position Title	Salary Grade
College Librarian III (1)	G-18

SECTION 3. Transfer. The following existing positions shall be transferred to the newly established offices as follows:

a. City Human Resource Management Office

POSITION	NAME	ITEM NO.	ORIGIN
Human Resource Management Officer IV	Tricia Y. Matti	26	Office of the City Mayor
Human Resource Management Officer III	Ma. Stella F. Dumaran	27	Office of the City Mayor
Human Resource Management Officer II	Benedict J. Kuey	28	Office of the City Mayor
Human Resource Management Assistant	Ma. Ronamie J. Torres	29	Office of the City Mayor
Human Resource Management Officer I	Karen P. Florido	30	Office of the City Mayor
Human Resource Management Assistant	Kristine O. Gayoso	31	Office of the City Mayor
Human Resource Management Assistant	Rose Mary A. Soguilon	32	Office of the City Mayor
Human Resource Management Assistant	Ingrid Joanne M. Espeleta	33	Office of the City Mayor
Human Resource Management Aide	Methusam F. Montias	34	Office of the City Mayor
Human Resource Management Officer I	Vacant	35	Office of the City Mayor

Human Resource Management Aide	Violy P. De Guzman	36	Office of the City Mayor
Utility Worker I	Cherry Ann P. Rio	37	Office of the City Mayor
Utility Worker I	Laarni A. Villaseñor	38	Office of the City Mayor
Clerk I	Jastine Charm E. Alvarez	39	Office of the City Mayor
Utility Worker I	Romela Jane V. Dajeno	40	Office of the City Mayor
Printing Machine Operator I	John Paul L. Balasa	63	Office of the City Mayor
Reproduction Machine Operator I	Andrew A. Delfin	62	Office of the City Mayor

b. City Environment Management Office

Position	Name	Item No.	Origin
Supervising Environmental Management Specialist	Vicente D. Mesias	127	Office of the City Mayor
Administrative Officer II	Ma. Esther F. Flaviano	42	Office of the City Mayor
Clerk II	Vacant	14	Office of the City Treasurer
Carpenter I	Ronie R. Castillo	65	Office of the City General Services Officer
Driver I	Eduardo P. Benguelo, Jr.	67	Office of the City Mayor
Driver I	Emm T. Sol	15	Office of the City General Services Officer
Mechanic I	Armando J. Cezar, Jr.	28	Office of the City General Services Officer
Driver I	Guido D. Toquirre	45	Office of the City General Services Officer

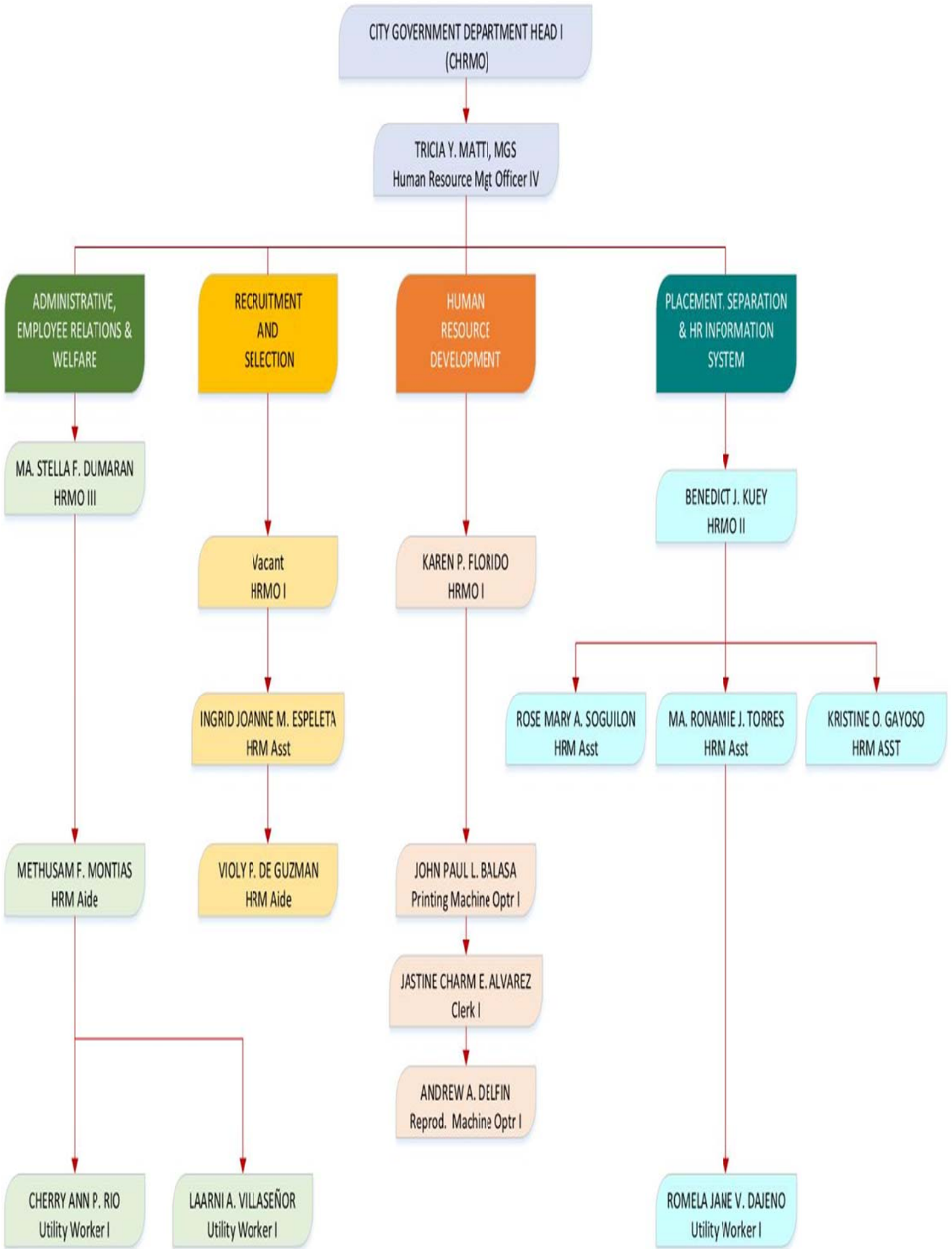
Driver I	Juvy Turco	20	Office of the City Engineer
Driver I	Ceferino D. Toquirre, Jr.	56	Office of the City General Services Officer
Carpenter I	Humberto F. Cordova	66	Office of the City General Services Officer
Utility Worker I	Samson R. Seva	76	Office of the City General Services Officer
Utility Worker I	Ma. Fe F. Bustillo	80	Office of the City General Services Officer
Utility Worker I	Ruben J. Anava	75	Office of the City General Services Officer
Utility Worker I	Arturo D. Gonzaga, Jr.	82	Office of the City General Services Officer
Utility Worker I	Ma. Cristina G. Araneta	180	Office of the City Engineer
Utility Worker I	Noel E. Pamplona	69	Office of the City General Services Officer
Laborer I	Joel T. Franco	70	Office of the City General Services Officer
Laborer I	Robert S. Bebiato	73	Office of the City General Services Officer
Laborer I	Ramel D. Aguirre	183	Office of the City Engineer

Reclassification

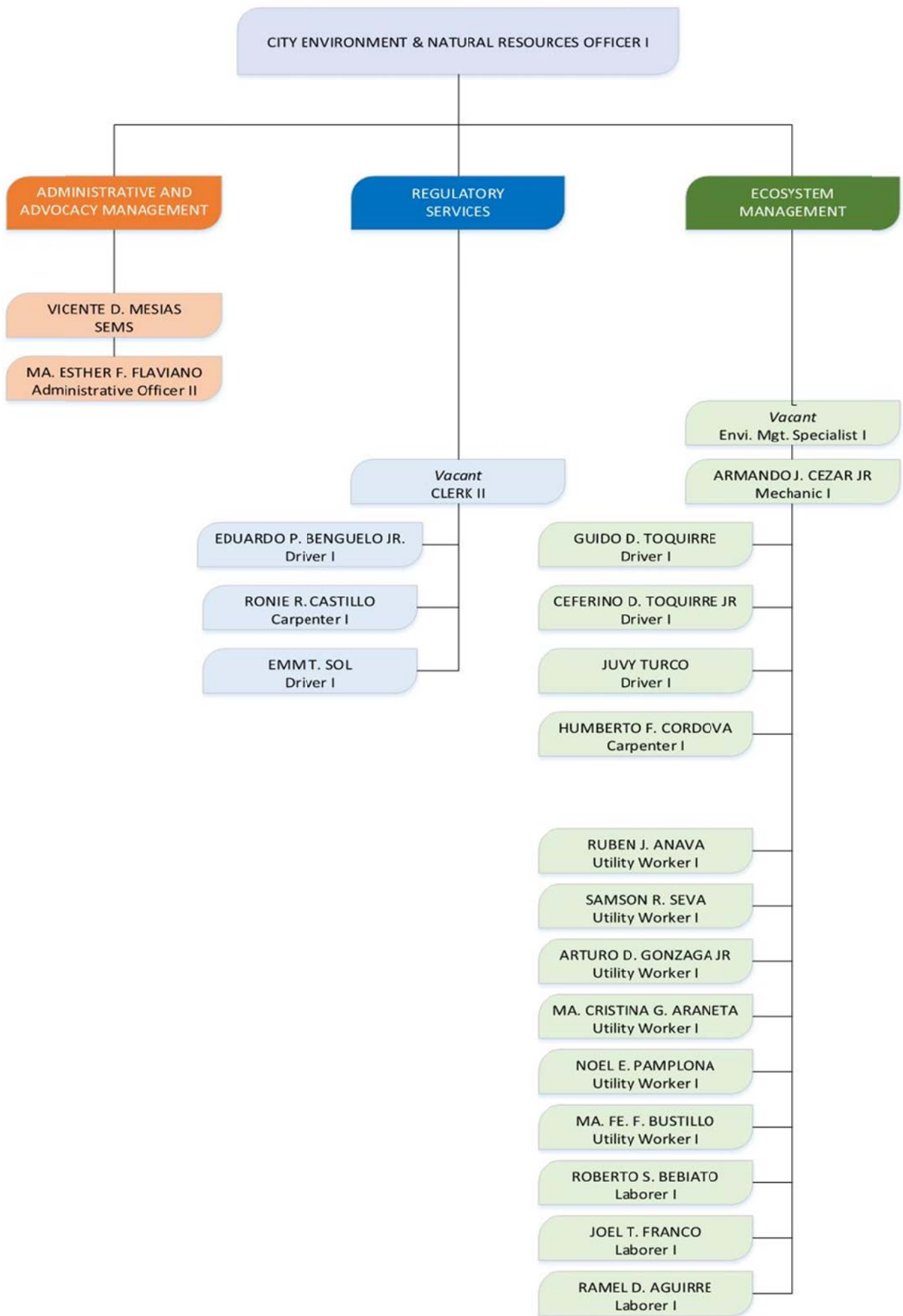
ITEM NO.	POSITION				OFFICE
	FROM	SG	TO	SG	
41	Midwife II	11	Midwife I	9	Office of the City Health Officer
48	Midwife II	11	Midwife I	9	Office of the City Health Officer
51	Midwife II	11	Midwife I	9	Office of the City Health Officer
58	Midwife II	11	Midwife I	9	Office of the City Health Officer
87	Midwife II	11	Midwife I	9	Office of the City Health Officer

SECTION 4. Organizational Structure. The created City Human Resource Management Office and City Environment Office shall have the following organizational structures:

A. Human Resource Management Office



B. City Environment Management Office



SECTION 5. Qualifications. The qualification requirements should comply with the Qualification Standards and Manual of the Civil Service Commission and other policies prescribed by other government agencies for the said positions.

SECTION 6. RESPONSIBILITIES. The created offices and positions shall perform their respective functions, duties and responsibilities as provided in R.A. 7160 and/or other existing laws and ordinances.

SECTION 7. APPROPRIATIONS. An appropriation shall be allocated to the aforementioned offices and positions created which will include the operational requirements of the office, basic salary and other benefits of the positions.

SECTION 8. EFFECTIVITY. This Ordinance shall take effect immediately upon its approval.

Enacted, January 29, 2020.

I hereby certify to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Panlungsod during its regular session held on January 29, 2020.

VICENTE D. MESIAS
Supervising Environmental Management Specialist/
City Secretary-Designate

Attested:

ANDREW MARTIN Y. TORRES
SP Member-Acting Presiding Officer

Approved _____, 2020.

NICHOLAS M. YULO
City Mayor